**MINUTES OF KIRKLAND**



**PARISH COUNCIL MEETING**

 **9th  January 2023, 7:30pm**

 **Held at**

 **Kirkland and Catterall Memorial Hall**

 **The Avenue, Churchtown.**

*Present;*

*Kirkland Parish Council: Mrs. M. McLeod, Chairman,*

*Mrs. K. Davies,*

*Mrs. A Walmsley*

 *Angela Nicholls: Clerk to the Parish Council*

**1414. Apologies for Absence**

Cllr. I. Cutler

1415. Declaration of **Interests**

Councillors were asked to disclose any interests on matters to be considered at this meeting and reminded to up-date changes in their interests within 28 days. Cllr. Davies declared interest in Churchtown in Bloom.

1416. Minutes of the previous meeting

**Resolved:** *The minutes of the Parish Meeting held on 14th November 2022, being previously circulated, were agreed and signed by the Chairman.*

**1417. Public time**

Standing Orders were suspended to allow guests to speak.

The clerk had received no public requests to join the meeting.

**1418. Planning Applications**

Application Number: 22/01216/LBC

Proposal: Listed Building Consent for: Demolition of existing single-storey lean to
rear extension. Erection of single-storey flat roofed rear extension and 2
pitched roof dormers to rear elevation and erection of pitched roof open-
fronted porch to front entrance, and internal alterations.
Location: Manor House 2 Church Street Churchtown Preston Lancashire

Application Number: 22/01215/FUL

Proposal: Demolition of existing single-storey lean-to rear extension. Erection of
single-storey flat roofed rear extension and 2 pitched roof dormers to
rear elevation and erection of pitched roof open-fronted porch to front
entrance.
Location: Manor House 2 Church Street Churchtown Preston Lancashire

***Resolved: The Parish Council has no objections to the planning applications***

**1419. Parking issues outside the School.**

Illegal and irresponsible parking is still happening near the school is still happening at drop off and pick up times. This is endangering children’s lives. The Police are monitoring the situation. The Clerk reported a car parked on double yellow lines on a bend to the police.

**1420. Grounds Maintenance/ Lengthsmans Contract**

The specification and worksheet was discussed. It was agreed to seek quotes from interested contractors. The quotes will be reviewed at the13th March 2023 meeting and the contract will be awarded.

**1421. Parish Clerk**

The Parish Clerk raised concerns about remotely supervising the Lengthsman as she doesn't live in Churchtown and only works 4hrs per week.

It was discussed and agreed the Parish Councillors living in Churchtown were is a much better position to take on the role.

**1422. Recruitment of new Parish Councillors**

The Parish Council should have five Parish Councillors and needs at least three Parish Councillors to be quorate and able to make a decision at a meeting. For some considerable time they have only had four Parish Councillors.

The Chair who has given many years dedicated service to the Parish Council has moved out of the village and would like to stand down in May when the Parish Council positions will be re elected.

It was agreed to promote again the parish council vacancies and use personal contact as well as putting it on the notice board. Councillors would stress that the commitment was not huge as the Parish Council met six times a year and for a couple of hours. Beyond that the level of commitment was not great, dependant on the level of engagement the parish councillor wanted to make to their community.

If the Parish Council is unable to recruit enough Parish Councillors to legally function it may need to consider merging with a near by Parish Council. If this happens Churchtown’s views and concerns will be more difficult to get heard as they will just be a small part of a bigger organisation.

**1423. New trees on The Avenue**

The Lengthsman had misunderstood the Parish Clerks instructions on planting the new trees on The Avenue and has planted the trees in the wrong place. Cllr. Davies will speak to the Lengthsman to get tree moved to the correct location.

**1424. To consider Rock Salt bins in the Conservation Area**

It was discussed and agreed the Clerk would write to Lancashire County Council requesting a Rock Salt bin for the centre of Churchtown

**1425. Finance**

**Bank reconciliation to 31st December 2022**

**Accounts, bank reconciliation, internal scrutiny reports to 31st December 2022**

Receipts since the last meeting:

Councillors are asked to consider the following payments;

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who administers these funds.

Receipts since the last meeting:

|  |  |  |
| --- | --- | --- |
| Nov | Bank Interest  | £4.76 |
| Dec | Bank Interest | £2.91 |
| Nov | Lottery November  | £24.50 |
| Dec | Lottery December | £18.00 |

**Standing Orders and Direct Debits**

Easy Web Sites November £ 27.60

Easy Web Sites December £ 27.60

Easy Web Sites January £ 27.60

Staff Costs November £395.05 (includes back pay to the 1st April 2022)

Staff Costs December £273.67

**Payment made by Bank Transfer**

|  |  |  |
| --- | --- | --- |
| 03 November 2022 | Towers and Gornall  | £43.20 |
| 03 November 2022 | J Robs invoice 141 | £576.00 |
| 12 November 2022 | Parish seat | £804.00 |
| 03 November 2022 | J Robs invoice 167 | £576.00 |
| 18 November 2022 | A Nicholls expenses  | £6.75 |
| 20 December 2022 | J Robs invoice 176 | £698.40 |
| **Bloom**  |  |  |
| 03 November 2022 | Laburnum Nurseries | £40.56 |
| 24 November 2022 | Laburnum Nurseries | £30.42 |
| 24 November 2022 | Laburnum Nurseries | £9.90 |
| 20 December 2022 | Tesco Carol Concert | £68.00 |
|  |  |  |

**Payments to be made by Bank Transfer 11th January 2023**

Parish Clerks expenses £4.50

**1426. Verbal Reports for information**

**Kirkland Memorial Hall** No meeting to report on

**The School House Trust** No meeting to report on

**Wyre Area Lancashire Association of Local Councils** No meeting to report on

**Churchtown in Bloom**

The group are in desperate need of volunteers to enable them keep up the good work and keep the Community Events going for the residents.

**FLAG** No meeting to report on

**1427. Agenda for next meeting**

Kirkland Village Hall request for a donation towards grass cutting. Children’s Festival donation and the Church donation.

Audit requirements

**Meeting closed 8:35pm The next meeting will be held on 13th March 2023**